

SERVICE BULLETIN



North Carolina Requests That You Submit Wage Reports and Tax Payments Online

TO: T&T Clients
FROM: Kris Thorngren
RE: North Carolina Remote Tax Filing and E-check
DATE: November 21, 2008

Attached is a notice from the Employment Security Commission of North Carolina about the Remote Tax Filing (“RTF”) application for submitting quarterly tax and wage information online, and the “E-check” payment option for making tax payments online.

The attached notice refers you to the Commission’s website for information on establishing online filing and payments. The “Account Change Request” webpage gives you the ability to change or update various items of information about your company. We have attached an example of this webpage below.

Please be sure to show the Thomas & Thorngren, Inc. mailing address (P.O. Box 280100, Nashville, TN 37228) in the Company Name and Address section of this webpage, as shown in the example below.

If there are any questions please do not hesitate to contact us.



Thomas & Thorngren, Inc.

SERVICE BULLETIN



Thomas & Thorngren, Inc.
One Vantage Way, Ste A-105
Nashville, Tennessee 37228
(615) 242-8246

<http://www.thomasandthorngren.com>



Employment Security Commission of North Carolina

Post Office Box 26504, Raleigh, North Carolina 27611
Telephone (919) 707-1150

Michael F. Easley
Governor

Harry E. Payne, Jr.
Chairman

ESC strives to promote and sustain the economic well-being of North Carolinians by providing high quality services to our customers. Staff shortage has become problematic in areas that may potentially affect our quality of services to our customers. In dealing with these issues, we have to do more with less, while operating at optimum levels. This has brought us to the point of finding creative ways of providing that high quality of services to our customers. With this in mind, we are pleased to announce a new **Remote Tax Filing (RTF)** application that will save you time, and improve efficiency in conducting your business with us.

We are asking that you use this new service to submit your quarterly Tax and Wage information online. The RTF System is user-friendly and gives you control over the information that is sent to us. Submitting your reports by RTF ensures timely and accurate reporting and eliminates postage and mailing expenses; as well as assisting us in expediting the processing of the quarterly report.

Remote Tax Filing is available 24 hours a day, seven days a week. This application offers several time-saving features which include: bringing forward the names and social security numbers of previously reported employees; the automatic calculation of excess wages; and the viewing and printing of reports which have been filed. By using RTF consistently each quarter, you will only need to enter wages paid to each employee.

Visit our web site, www.ncesc.com and click on "*Business Services.*" Then, click on "*ESC Login.*" Enter your user ID and PIN. Your user ID is your seven-digit account number, minus the check digit and any dashes included in the number. Your PIN is the number assigned to you at the time when you received your account number. Once you have logged into the system, click on "*File or Review Quarterly Tax and Wage Report.*" This will bring up the Remote Tax Filing System. From this page, key the wage information for each employee or upload a file to us. After you have submitted the information, you will receive a confirmation. Please remember to print and retain the confirmation page for your records as proof of filing.

In addition to the release of RTF, a new payment option called **E-check** is now available. The e-check feature allows you to submit a check to us for payment of your taxes or an outstanding bill without having to send a paper check. After you have filed your report, click on the payment option button and follow the link for E-check.

If you have a third party remitter, or accountant, that submits reports on your behalf, please ensure that the remitter is identified on your ESC tax account. This is accomplished by using the "Change in Status (NCUI101A)" service. This is the same service used to update name, address, and contact information.

If you have questions or if you need further clarification, please contact the Tax Department at (919) 707-1150, or esc.tax.customerservice@ncmail.net for assistance.





The Employment Security Commission of North Carolina Business Services

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Account Change Request

Please review your current information and select the headings that you want to change. When all changes have been made, select Continue to submit your changes.

Company Name and Address

[Edit](#)

federal employer ID:

NC withholding ID: *not available online*

name:

trade name:

address: C/O THOMAS & THORNGREN INC
P O BOX 280100
NASHVILLE, TN 37228-0100

phone: (615) 242-8246

fax: (615) 242-5826

North Carolina Business Location

[Edit](#)

address:

county:

Remitter Designation

[Edit](#)

claims remitter:

tax remitter:

Contact Information

[Edit](#)

name:

title:

phone:

e-mail:

Operational Status

[Edit](#)

resumed NC operation:

ceased NC operation:

last NC employment:

incorporated:

sold:

partnership changed:

Your changes will appear in red.

[Continue](#)

Sign and submit your changes.

You will be given an opportunity to download a copy of your completed form before you submit.

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